



CANDIDATE PERMISSION FORM: Certificate collection

The normal arrangements for collecting certificates for the academic year 2023-2024 is to collect them between January 2025 and December 2025 from the South Wing school reception between 9am – 4pm (term-time only).

If you are unable to collect certificates in this way, please indicate below by ticking the relevant box and completing the required information.

Candidate name			
<input type="checkbox"/> I give permission for my representative: <u>Name of the representative _____</u> to collect certificates on my behalf. I confirm that my representative will provide valid photographic ID on collection and will sign to confirm collection and that my personal details and grades are correct			
Candidate signature		Date	

Certificates under any circumstances will not be sent by post.

Completed and signed certificate collection form should be handed in to the reception when the certificate is being collected by candidate's representative.